

BROADCAST 4877

DATE: April 15, 2008

TO: All State and Local Staff

FROM: Patrick Patrong, BSE, MCRP, Director, Division of Training Management

TIME: 2:01 p.m.

SUBJECT: Launching of VDSS – Knowledge Learning Management System

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The Division of Training Management is proud to announce the “soft launch” of the VDSS Knowledge Center. This is a Learning Management System (LMS), designed to manage, track, and quantify all of the training, continuing education, employee development, certification and other learning activities in an organization. Additional information about the LMS has been compiled for your information. (For more information please click – [What is an LMS??](#)).

The “soft launch” is the User Orientation Phase of the implementation. During this phase end users are able to access the test system, which is the Knowledge Center Sandbox. To facilitate access to the VDSS Knowledge Center, the following links are provided:

- ☒ **State Employees** - [State User Registration](#) (PDF)
- ☒ **Local Employees** - [Non-State User Registration](#) (PDF)
- ☒ **All Employees** – [Orientation Seminar Instructions](#) (PDF)

After completing the registration process, please download the following guides for future reference on how to use the Knowledge Center:

- ☒ **Enrollment Guide:** [Online Courses](#) (PDF)
- ☒ **Enrollment Guide:** [Instructor Led Courses](#) (PDF)

The Knowledge Center LMS is on track for the grand opening on July 1, 2008. Training Management has scheduled live tours of the Knowledge Center, from your desktop via WebEx. To participate in one of these tours, use this link to register [WebEx Knowledge Center Tours](#).

The Division of Training Management takes this opportunity to thank the members of the Implementation Team for their continued support on this project from concept to clean-up.